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# CAIU BOARD HIGHLIGHTS

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The following actions were taken at the **December 17, 2009** meeting held at the Enola Office of the Capital Area Intermediate Unit.

## Reports/Updates

- The Board recognized retiree Donna Machinist for 17 years of service. Donna was not present but sent her thanks to the Board for recognition of her service.
- The Board welcomed new board members Barbara Gleim, Cumberland Valley SD, Lori Abbott, East Pennsboro Area SD, John Salov, Steelton-Highspire SD, and Ray White, Mechanicsburg Area SD.
- The Board reviewed the rotation schedule and terms of service for IU Board members.
- Shawn Farr provided the Board with an initial overview of the proposed 2010-2011 General Operating Budget. The Board will act on this budget during its January meeting.

## Executive Session

- The Board met in executive session to discuss matters related to personnel and negotiations.

## Public Comment on Agenda Items

- None

## Approved Action Items

- Minutes from the November 19, 2009 CAIU Board meeting.
- Treasurer's Report and Payment of Bills – a total of \$14,829,043.46 in receipts and \$16,652,012.98 in expenditures for November 2009.
- Summary of Operations through November 2009 showing revenues of \$27,900,810.46 and expenses of \$18,829,502.90.
- Other Fiscal Matters
  - Bid award for the Partnership for Career Development student portfolios to Art Communications Systems in the amount of \$7395.
  - Special Education service contract summary (final) in the amount of \$9,224,905.16.
  - Maintenance vehicle lease for a total expense of \$24,925.92 over four years plus \$1 to buy out the lease.
  - Removal of the designated fund balance restriction, eliminating a hold on \$147,505 previously designated for medical insurance expenses. CAIU's participation in the South Central Trust Risk Sharing Pool makes the designation unnecessary.
- Personnel Items – see attached
- Policies
  - Second Reading Revised Policy #011 – CAIU Bylaws
  - First Reading new Policy #806 – Child/Student Abuse/Megan's Law
  - First Reading Revised Policy #907 – Intermediate Unit Visitors

- Position Descriptions
  - Second Reading – Revised Position Description: Curriculum Services Secretary

#### **Executive Director's Report**

- See attached written report
- See AgendaMan at [www.caiu.org](http://www.caiu.org) for additional miscellaneous correspondence commending the CAIU

#### **President's Report**

- Jean Rice welcomed new members to the Board and thanked them for their willingness to serve.

**NEXT MEETING: Thursday, January 28, 2009, 8:00 am, CAIU's Enola Office**  
**NOTE: This meeting will be held in the newly renovated Board Room!**

***Personnel and Policies/Programs Highlights  
from the Capital Area Intermediate Unit Board of Directors' Meeting***

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**A. RESIGNATIONS:**

**EVANN HAWLEY**, Occupational Therapist effective December 23, 2009. Reason: Personal  
**LISA SLOVER**, Teacher, Autism Support effective December 1, 2009. Reason: Personal following child-rearing leave of absence.

**B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT PENDING RECEIPT OF CLEARANCES:**

**MARY THERESA CAPOUILLEZ**, part-time Educational Paraprofessional, Early Intervention effective January 4, 2010. This is a new position funded through the MAWA Budget.

**JULIE DAVIDSON**, Speech Therapist, Early Intervention effective January 4, 2010. This is a new position funded through the MAWA Budget.

**KERI JO LESHER**, long-term substitute Teacher, Early Intervention effective January 25, 2010 through May 16, 2010. This is a long-term substitute position funded through the MAWA Budget.

**JENNIFER LONGO**, Service Coordinator/Speech Therapist, Early Intervention effective January 4, 2010. Employee will work three days per week as a Service Coordinator and two days per week as a Speech/Language Therapist. This is a new position funded through the MAWA Budget.

**C. CHANGES OF STATUS:**

**JAMI ARNOLD**, from part-time to full-time Occupational Therapist effective December 1, 2009. This is a new position funded through the OT Budget.

**KATIE KLOPP**, from Educational Paraprofessional to Teacher, Early Intervention effective January 4, 2010. Employee will be paid at the EPP rate for a total of 93 days. This is a replacement position funded through the MAWA Budget.

**KARA THOMAS**, from Secretary, Classrooms for the Future to Secretary, Early Intervention effective December 21, 2009 as a lateral move with no change in salary or benefits. This is a replacement position funded through the MAWA Budget.

**E. CHANGES OF SALARY:**

**PATRICIA TEMPEST**, Reading Specialist, Aid to Non-public School Services, increase in number of work days for the 2009-2010 school year from 120 to 124.