

CAIU BOARD HIGHLIGHTS

The following actions were taken at the **October 22, 2009** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- The Board recognized Dianne Shuey who is retiring after 18 years of service to the CAIU.
- The Board reviewed the *Pandemic Flu Response Plan* prepared by Cindy Mortzfeldt and staff, the *Professional Education Plan* prepared by Alicia McDonald and staff, and the *Technology Plan* prepared by Dave Martin and staff.

Executive Session

- The Board met in executive session to discuss the negotiations and personnel.

Public Comment on Agenda Items

- None

Approved Action Items

- Minutes from the September 24, 2009 CAIU Board meeting.
- Treasurer's Report and Payment of Bills – a total of \$15,021,715.63 in receipts and \$11,697,000.53 in expenditures for September 2009.
- Budget for 2009-2010:
 - Original for Homeless Children's Initiative in the amount of \$85,378.
 - Original for PA Higher Education Conference in the amount of \$91,969.
 - Original for PDE Strategic Planning in the amount of \$208,000.
- Awards for printed materials in the amount of \$1988.64 to four separate vendors.
- Special Education Contract Summary for 2009-2010.
- Personnel Items – see attached
- Policies
 - Second Reading New Policy #822 – Automated External Defibrillator (AED)
 - Second Reading Revised Policy #001 – Name and Classification
 - Second Reading Revised Policy #003 – Functions
 - Second Reading Revised Policy #006 – Meetings
 - Second Reading Revised Policy #008 – Organizational Chart
 - Second Reading Revised Policy – Signature Authority
 - CAIU Professional Education Plan
 - CAIU Technology Plan
- Position Descriptions – none this month

Executive Director's Report

- See attached

President's Report

- There was no report

NEXT MEETING: Thursday, November 19, 2009, 8:00 am, CAIU's Enola Office

*Personnel and Policies/Programs Highlights
from the Capital Area Intermediate Unit Board of Directors' Meeting*

A. RESIGNATIONS:

DIANNE SHUEY, Teacher with the Early Intervention Program effective December 31, 2009. Reason: Retirement after 18 years of CAIU service.

B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT PENDING RECEIPT OF CLEARANCES:

LaDONNA KING, Long-term Substitute Teacher with the Autism Support Program effective October 1, 2009 through December 24, 2009. This is a long-term substitute position funded through the Autism Support Budget.

HEATHER REINHARD, Educational Paraprofessional with the Autism Support Program effective October 29, 2009. This is a new position funded through the Autism Support Budget.

PATRICIA STEPHENS, ELECT/EFI Data Coordinator for Pupil Services effective October 26, 2009. This is a new position funded through the ELECT/EFI grant.

The following individuals are recommended for employment as day-to-day substitute teachers for the 2009-2010 school year:

**MARY ACHILLES
MARGARET CARTWRIGHT
SHARON LEHMAN
KRISTI MCCONNELL
WILLIAM MERCER
LORI WARREN**

The following individual is recommended for employment as a day-to-day substitute educational paraprofessional for the 2009-2010 school year:

NATALEY WILLIAMS

C. LEAVES OF ABSENCE:

ALANNA McMULLAN, Educational Consultant with Curriculum Services, child-rearing leave of absence effective January 11, 2010 through April 6, 2010. Leave is requested in accordance with CAIU and FMLA Policies.

D. CHANGES OF STATUS:

LYNN COBB, from day-to-day substitute teacher to full-time Educational Paraprofessional with the Capital Area Partial Program effective October 14, 2009. This is a new position funded through the CAPP Budget.