



CAIU BOARD HIGHLIGHTS

The following actions were taken at the **September 24, 2009** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- The Board viewed a DVD presentation highlighting the CAIU's Competent Learner Model classroom.
- The Board Development activity was guided with a powerpoint presentation on the multitude of budgets administered by the CAIU with varied funding sources.
- The Board reviewed the marketplace services available on a fee-basis through the six different CAIU teams.

Executive Session

- The Board met in executive session to discuss the negotiations and personnel.

Public Comment on Agenda Items

- None

Approved Action Items

- Minutes from the August 27, 2009 CAIU Board meeting.
- Treasurer's Report and Payment of Bills – a total of \$8,563,142.73 in receipts and \$2,157,051.26 in expenditures for August 2009.
- Budget for 2009-2010:
 - Original for IDEA ARRA Funds (School Age) in the amount of \$18,442.596.
 - Original for Preschool Inclusion Grant in the amount of \$60,000.
- Revenue Anticipation Note to accommodate the failure of the General Assembly and Governor to approve a 2009-2010 state budget in the amount of \$12,000,000 at 2.10% interest to be used only as needed.
- Special Education Contract Summary for 2009-2010.
- Personnel Items – see attached
- Policies - none
 - First Reading New Policy #822 – Automated External Defibrillator (AED)
 - First Reading Revised Policy #001 – Name and Classification
 - First Reading Revised Policy #003 – Functions
 - First Reading Revised Policy #006 – Meetings
 - First Reading Revised Policy #008 – Organizational Chart
 - First Reading Revised Policy – Signature Authority
 - Second Reading Revised Policy #210 – use of Medication/Procedure
 - Second Reading Revised Policy #512 – Evaluation of Classified Employees
- Position Descriptions
 - Second Reading Revised Job Description – EPP/LPN
 - Second Reading Revised Job Description – PCA/LPN

- Second Reading Revised Job Description – Educational Paraprofessional (EPP)
- Second Reading Revised Job Description – Personal Care Assistant (PCA)

Executive Director's Report

- See attached

President's Report

- Nothing to Report

NEXT MEETING: Thursday, October 22, 2009, 8:00 am, CAIU's Enola Office

***Personnel and Policies/Programs Highlights
from the Capital Area Intermediate Unit Board of Directors' Meeting***

RESIGNATIONS	LENTHA ZINSKY , part-time Itinerant Teacher with the Deaf/Hard of Hearing Support Program effective September 17, 2009. Reason: Employee has been on in-active status since March 2008 and is now officially resigning.
RECOMMENDED FOR EMPLOYMENT OR CONTRACT PENDING RECEIPT OF CLEARAES:	TRACEY KNAUSS , Occupational Therapist with the OT/PT Program effective September 28, 2009. This is a replacement position funded by the OT/PT Budget. REBECCA NYDES , Educational Paraprofessional with the Autism Support Program effective September 29, 2009. This is a new position funded through the Autism Support Budget. JILL BRADLEY , Speech Clinician with the Early Intervention Program effective September 29, 2009. This is a new position funded through the MAWA Budget. KEVIN ROSEBERRY , Personal Care Assistant with the Multiple Disability Support Program effective September 21, 2009. This is a replacement position funded through the MDS Bdget.
CHANGES OF SALARY	ANNETTE KNAUB , Guidance Counselor with Aid to Non-public School Services, change of salary for completion of 15 credits beyond Master's Degree effective September 15, 2009. RACHEL PANAS , Speech Clinician with the Early Intervention Program, change of salary for completion of Master's Degree effective August 24, 2009. TANA CARNAHAN , Speech Clinician with the Early Intervention Program, change of salary due to increase in number of work days from 140 to 150 for the 2009-2010 school year.
CHANGES OF STATUS	TANA CARNAHAN , Speech Clinician with the Early Intervention Program, change of start date due to early release from Lancaster-Lebanon IU effective September 21, 2009.
LEAVES OF ABSENCE	PATRICIA FULLER , Teacher with the Multiple Disability Support Program, leave of absence for medical reasons effective August 24, 2009 and continuing for approximately 4-6 weeks. Leave is requested with pay using accumulated sick leave for a total of 10 days and without pay for the remainder of the leave in accordance with CAIU Policy. Employee is not eligible for FMLA Benefits. MEGHAN HARVEY , Speech Clinician with the Early Intervention Program, child-rearing leave of absence effective December 1, 2009 through February 1, 2010. Leave is requested with pay using accumulated sick and personal leave in accordance with CAIU and FMLA Policies. LISA SLOVER , Teacher with the Autism Support Program, child-rearing leave of absence effective August 31, 2009 through January 3, 2010. Leave is requested with pay using accumulated sick leave for a total of 10 days and without pay for the remainder of the leave in accordance with CAIU Policy. Employee is not eligible for FMLA Benefits. KAREN WRONSKI , Speech Pathologist with the Early Intervention Program, requesting a leave of absence to accompany her husband who will be teaching in England effective July 1, 2011 for a period of two years. Employee is requesting to return to her position upon return and plans to teach the Hanen Parent Training Program, which she is currently doing at the CAIU, during her time in England."